

Ann Egsec

123 Main St., Asheville, NC 28715
828-222-3333 • annegsec@gmail.com

Seasoned Project Manager, Business Analyst/Planner

MBA in Economics with 11 years of professional experience in operations analysis, cost controls, cash flow management, client/contract development, and project management. Skilled in business model development, quality systems implementation and competitive pricing models. Knowledgeable and practiced in human and capital asset control. Polished communicator with proven success in maximizing outcomes with cost-efficient solutions and superior customer/client relationship management.

Competencies

- Excellent at managing and prioritizing multiple projects simultaneously with proven record of accomplishing deliverables and meeting deadlines
- Experienced in proactive communication
- Proven success in budget development/adherence
- Practiced in presentation construction and delivery
- Skilled in research and analytics
- Excellent at prioritizing under pressure and finding efficiency in operational details
- Successful in managing integrated processes
- Educated in supply chain management and global information systems
- Demonstrated proficiency in Microsoft Office, i.e. Word, Excel (intermediate to advanced), and Access
- Persistent in defining customers' needs and identifying interdependencies
- Champion integrated business processes while holding fast to critical path requirements
- Qualified in sustainable practices
- Highly inquisitive and strive to understand complex topics with increasing depth
- Quick to link theory to application and frame with high-altitude view
- Well-versed in emerging management models

Professional Experience

ABC Environmental Solutions, Inc., Asheville, NC

20xx – 20xx

Director of Operations

Consulting firm founded on observed inefficiencies in sustainable design/building science application. Merged modern techniques in Integrated Design Management with proven business metrics to quantify and document green implementation in small to medium-sized projects. United States Green Building Council Member.

- Coordinated projects using IDM/LEED®-based framework incorporating sustainable design principles in scheduling, budget, administrative, and aesthetic project constraints.
- Promoted collaborative design processes with professional management of stakeholders including: client leadership and representatives, engineering, architecture, real estate development, and sub-contracted parties, leading transitions in design/project/construction management.
- Published invited time/motion, cost efficiency, client satisfaction, facility utilization studies, ie: LEED® vs. traditional design-build models, to the healthcare industry.

Summit Reclamation Corp., Asheville, NC

20xx – 20xx

Principal

Development firm tailored to vertically integrate business operations and finance by purchasing capital resources and initiating design-build projects for Battle Contracting.

- Financed and developed the first LEED® certified residence in Asheville, NC respecting an aggressive timeline requirement, including a 7 week design/resource allocation/approval period followed by a 9 week construction phase. Cutting-edge costs saving techniques yielded a low-cost high performing product.
- Commissioned projects focused on emerging brownfield design possibilities requiring cost-benefit analysis, stakeholder management, and consultation with subject matter experts.

Egsec Contracting, Inc., Asheville, NC

20xx – 20xx

General Contractor

Retained by CCI as a sub-contracted Project Management unit employing \$250,000 in payroll. Managed and contracted residential and commercial projects ranging from estates to restaurants.

- Upgraded to NC GC License- Building Unlimited, for independently contracted projects budgeted in excess of \$1 million.
- Recognized by Asheville (NC) Home Builder Association as 1st place winner (\$1M-\$1.3M class) and Best In Show overall winner in the 2008 Parade of Homes.
- Managed simultaneous projects in varied stages, e.g. General Contractor for 4 projects representing \$2 million while contracted PM on 4 additional projects representing \$6 million with overlapping timelines.

Carolina Renovators and Builders, Inc. Asheville, NC

20xx – 20xx

Project Manager (20xx – 20xx)

- Directed 8 employees and a broad team of sub-contractors on up to 4 projects, representing \$1.5 million in budget, concurrently as Project Manager. Gained experience in applying general knowledge to specific business practice by assisting the General Contractor in day-to-day operations.
- Initiated client interface, maintained draw schedules, and supervised payments to maintain positive cash flow.

Education

Appalachian State University, Boone, NC

20xx

Masters of Business Administration – GPA 4.0

- Engaged with Verdante BioEnergy (incubated by Google) to develop a mobile application for biomass power generation project development. Prepared user flow, data sets, revenue models, and strategies to commoditize and arbitrage woody biomass excesses.
- MBA Student Representative to College of Business MBA Advisory Board
- MBA Student Representative to Deans' Council of Student Representatives
- Graduate Student Business Association, President

Brown University, Providence, RI

20xx

Bachelor of Arts in Economics

Other Accomplishments & Interests

Smithville Design District Community Watch, Asheville, NC

Vice President, 20xx-20xx

- Organized and planned a district landlord meeting, town hall style, to discuss revitalization of district, relationship to downtown, and reduction of crime

French Language Proficiency, Novice to Intermediate, Reading and Writing

Principle Contributor

- *Geographic Cluster Formation and Development: The Asheville Craft Brewing Industry*
- *Integrated Design Management: Cloud-Based Solution for Design Service Delivery*

Long Distance Hiking

- Southbound thru-hike of the Appalachian Trail, 2176 miles:

May 20xx – October 20xx